

ALL CENTER REFEREES SHOULD NOW USE THE PRESIDIO WEB SITE TO ENTER THE STATS FOR THE PRESIDIO GAMES WE REFEREE.

Before entering results (STAT ENTRY) on Presidio Web Site.

YOU MUST ENTER/CHANGE YOUR PASSWORD

NOTE: All of the information you enter is encrypted and can only be viewed by yourself and the Referee Administrator of your Referee Association (the individual who approves your registration). No one can ever view/see or retrieve your password (including yourself).

IF YOU ARE ALREADY USING THE WEB SITE

On your browser enter the URL

<http://ref.presidio.affinitysoccer.com>

The following tells you everything needed on each screen:

I ALREADY HAVE A USERNAME AND PASSWORD

1. ENTER your Username, Password and Login
2. My Account: CLICK on the word edit under your "My Info Name"
3. Referee Detail: FILL in (CORRECT) the information requested on the page:
 - a. First Name
 - b. Last Name
 - c. Address
 - d. City, State, Zip
 - e. Home phone
 - f. Mobile (cell) phone
 - g. Email address
 - h. Confirm Email address
 - i. State ID. Put in your 16 digit USSF ID number (IF you can't find use 1111222233334444 until you do find it; then correct it in when you do find it.)
 - j. Username (use whatever you want; you will be asked to change it if it is already being used)
 - k. Password (you pick it)
 - l. Confirm password (what you put down in k.) NO ONE, including your Ref Admin, can see it. SAVE changes. You have finished.
4. EMAIL LEE POPEJOY popejoy@cox.net that you (name; phone number) have changed your password.
5. YOU MAY now continue using the Presidio web site <http://presidiosoccerleague.com>

NOTE: Follow the steps above to change/update your information.

MANDATORY for EMAIL CHANGE

IF YOU WILL BE USING THE WEB SITE FOR THE FIRST TIME

On your browser enter the URL

<http://ref.presidio.affinitysoccer.com>

The following tells you everything needed on each screen:

I DO NOT HAVE A USERNAME AND PASSWORD (REGISTERING FOR THE 1ST TIME)

1. CLICK (green) Registration (tab)
2. Registration Types: CLICK Referee Registration (box) CLICK (continue)
3. Returning Referee: CLICK No, the referee(s) I am registering did not Referee last year
CLICK (continue)
4. Referee Account Registration: a. TYPE your user name (if already used, choose another)
b. TYPE in a password.
c. CONFIRM (TYPE in your password again)
d. CLICK (create new account)
5. Family Account Verification: a. CLICK Referee (box)
b. TYPE Name
c. ENTER Birth date
d. CLICK Gender drop down arrow. ENTER (male, female)
e. CLICK (continue)
6. Household Address: ENTER YOUR INFORMATION (some may already be entered (change if incorrect)
a. Name, Address, City/State/Zip, Home phone, Cell phone, Email, Confirm email,
b. CLICK (continue)
7. Referee Detail: VERIFY INFORMATION (Type in any corrections)
a. ID Type (State ID#)
b. "Drivers License Number" NO Type in 16-digit USSF Registration Number
IF you can't locate it use 1111222233334444 (correct it later)
c. When page is correct, CLICK (continue)
8. Registration Summary: CORRECT anything
CLICK (continue)
9. You can CLICK sign out. You have registered

Thank You. Your registration has been submitted. The username and password that you created will provide you access to the online system for you to score games and to keep your personal information updated and current.

You will receive an email confirmation that your registration has been accepted. You will then be able to access the Presidio system to record and finalize the game reports for the games you have been assigned.

You are now finished with registration. As soon as you receive the email confirmation you may record your games on the Presidio Web Site.

QUESTIONS ?? Contact: **Lee Popejoy 858.748.6520** popejoy@cox.net

NOTE: Once you are confirmed as registered, you may go to the first section **"I ALREADY have a Username and Password"** TO CHANGE OR UPDATE YOUR INFORMATION:

MANDATORY for EMAIL CHANGE